



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

Ref No:

Date: 13.07.2022

## NOTICE

An IQAC meeting of the college will be held on 20.07.2022 at 1:30 pm in the online mode. All the members of IQAC are requested to attend the meeting.

### Agenda

1. To read and confirm the proceedings of last meeting
2. Discussion on the submission and confirmation of AQAR for 2021-22
3. Discussion regarding academic planning of 2022-23.
4. Discussion regarding the Banglar Uchchashiksha portal data collection.
5. Discussion regarding the updates for taking initiatives for collaborations and MoU.
6. Discussion regarding basic infrastructural development of the college campus.
7. Discussion regarding best practices of the college.
8. Discussion regarding the infrastructure development of library.
9. Issues regarding the improvement of e-learning facilities.
10. Discussions regarding conduction of educational tour.
11. Discussions regarding NEP-2020 implementation.
12. Discussion regarding mentor-mentee ratio.
13. Discussion regarding organizing the soft-skill development courses for students.
14. Issues regarding sports activity of college.
15. Discussion regarding Academic Bank of Credits.

### Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
2. Dr. Soumitra Sen (Teacher Representative, GB)
3. Dr. Arijit Gangopadhyay (IQAC coordinator)
4. Sri Samar Kanti Chakrabartty (Teachers Council Secretary)
5. All Departmental Heads
6. Smt. Riptika Pal (Librarian)
7. Sri Asit Lahiri (Head Clerk)
8. Smt. Shatabdi Poddar (Alumni Member)
9. Dr. Prabodh Kuiry (External Expert, SKBU)
10. Mr. Adris Sarkar (University Nominee)
10. Sri Monish Keshri (Industrialist)

Principal

PRINCIPAL  
ACHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL

COORDINATOR  
IQAC  
A.M. COLLEGE  
JHALDA, PURULIA



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

**Ref No:**

**Date:**

Minutes of the proceedings of the meeting of IQAC of the college held on 20.07.2022 at 1:30 pm in the online mode.

The principal took the chair and declared the meeting open.

**Item no. 1: Resolution adopted:** The agenda and the resolutions of the last meeting was read out and confirmed.

**Item no. 2: Resolution adopted:** Data for the AQAR report of 2021-22 was collected and submitted for confirmation.

**Item no. 3: Resolution adopted:** IQAC coordinator mentioned that the academic planning for the year 2022-23 should be discussed related to the formation of routines, academic calendar. All the dates for various activities must be thoroughly checked by the committees before placing it to the principal for approval.

**Item no. 4: Resolution adopted:** Principal mentioned that there are huge responsibilities for the college staff members to collect various data from the students like feedback data, data for AQAR, Banglar Uchchashiksha portal. So, he advised to form a committee for the distribution of work load regarding Banglar Uchchashiksha Portal data entry. For science group of subjects, students' numbers are comparatively less, so for the arts departments, faculties must come forward to take the duties. IQAC coordinator was directed to take necessary actions for the work load distributions.

**Item no. 5: Resolution adopted:** Principal encourages the members to collaborate with other institutions for the purpose of faculty exchange, and other academic activities.

**Item no. 6: Resolution adopted:** After a long shutdown due to pandemic, the principal mentioned that we have successfully passed a session in the offline mode. Maximum problems and difficulties have been overcome. He suggested that, still if there is any departmental requirement for infrastructural and curricular development, they should prepare the requisition and submit it as soon as possible.

**Item no. 7: Resolution adopted:** IQAC coordinator discussed about the best practices of the college which are practiced till now. He mentioned that we should encourage the more practices in the present theme. College has signed an MoU with the Mukhosh making center of Baghmundi which is really a practice to preserve a folk culture of this region in our college. So, he encourages to organize more and more workshops to promote our students.

**Item no. 8: Resolution adopted:** Principal mentioned that requisition must be given from each department for purchase of books in the library.

**Item no. 9: Resolution adopted:** IQAC coordinator mentioned that after reopening of the college, students were much more interested in e-learning mode of study. Also, for the purpose of NAAC more facility should be provided for the ICT enabled and e-learning mode of study. He proposed to introduce a learning management system for the departments. Other members also welcomed the proposal.

Item no. 10: Resolution adopted: During the lockdown period our students were unable to complete the educational tour mentioned in the curriculum. However, now IQAC coordinator discussed to organize an educational tour from the subjects where it is mentioned in the curriculum. Steps should be taken from now onwards regarding this issue.

Item no. 11: Resolution adopted: Principal mentioned that NEP-2020 curriculum will be implemented from the next session. Many staff from different subjects were intimated to make a draft structure of various topics under the curriculum and to submit it to BOS of the university. So, principal encourages to organize various lectures to guide the staff members for understanding the curriculum.

Item no. 12: Resolution adopted: IQAC coordinator discussed and suggested to maintain the mentor-mentee ratio for each department and to arrange the classes for the mentor-mentee interaction.

Item no. 13: Resolution adopted: IQAC coordinator encourages the computer center of our college to organize more course-based program for the students to develop their soft skills.

Item no. 14: Resolution adopted: Maintenance of the playground is monitored regularly. So, the coordinator requests the sports committee members to organize the annual sport meet of our college to promote sports activity.

#### **Actions taken based on the agenda of the previous meeting**

1. College forms a governing body by a fair election process.
2. Kudmali subject in the Kudmali department has been started with the appointment of a part-time for teaching.
3. Laboratory equipment for the various subjects has been repaired/purchased to cope up with the loss during shutdown period.
4. Library books purchase has been processed.



Principal

PRINCIPAL  
ACHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL



S. Sen



IQAC Coordinator

COORDINATOR  
IQAC  
A.M. COLLEGE  
JHALDA, PURULIA



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

**Ref No:**

**Date:** 16.12.2022

## NOTICE

An IQAC meeting of the college will be held on 23.12.2022 at 1:30 pm in the staff room. All the members of IQAC are requested to attend the meeting.

### Agenda

1. Discussions on proceeding of last meeting.
2. NAAC accreditation process related issues
3. CAS- related issues
4. Discussion about the book purchase
5. Placement related program/workshop/training for students.
6. Discussion about the educational tour for various subject
7. Discussion regarding e-tender

### Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
2. Dr. Soumitra Sen (Teacher Representative, GB)
3. Dr. Tarun Kumar Barik (IQAC coordinator)
4. Dr. Chinmoy Chattopadhyay (Teachers Council Secretary)
5. Mr. Adris Sarkar (University Nominee)
6. All Departmental Heads
7. Smt. Riptika Pal (Librarian)
8. Sri Asit Lahiri (Head Clerk)
9. Smt. Shatabdi Poddar (Alumni Member)
10. Dr. Prabodh Kuiry (External Expert, SKBU)
11. Sri Monish Keshri (Industrialist)

IQAC Coordinator

Principal

PRINCIPAL  
ACHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

**Ref No:**

**Date:**

**Minutes of the proceedings of the meeting of IQAC of the college held on 23.12.2022 at 1:30 pm in the staff room**

The principal welcomed our new IQAC coordinator, Dr. Tarun Kumar Barik before the other members. Principal also welcomes our new TCS, Dr. Chinmoy Chattopadhyay. Principal took the chair and declared the meeting open.

**Item no. 1: Resolution adopted:** The agenda and the resolutions of the last meeting was read out and confirmed.

**Item no. 2: Resolution adopted:** Dr. Tarun Kumar Barik mentioned the urgency of NAAC accreditation for our college and chalk out the formation of various committees and sub-committees responsible for NAAC related work. He summarizes the picture of data gathered for various points and proposed a work flow to be executed for NAAC.

**Item no. 3: Resolution adopted:** IQAC coordinator discussed that CAS-beneficiaries of various stages were instructed to prepare their promotion report and submit within February, 2023.

**Item no. 4: Resolution adopted:** As a follow-up of previous agenda, requisitions for the book purchase has been placed from every department. Principal must place it in the purchase committee for the approval.

**Item no. 5: Resolution adopted:** A course program for the development of soft skill for the students was planned to organize for this academic year from the WEBEL- A.M. College computer center. Coordinator informed the responsible committee to keep the records of every students who participate in the program.

**Item no. 6: Resolution adopted:** Coordinator mentioned that a field tour for the department of geography was organized for their students. Discussions must be done for selection of the site of tour and actions should be taken for its success.

**Item no. 7: Resolution adopted:** A proposal was placed by IQAC coordinator in the meeting related to e-tender. He discussed that an idea of e-tender can be implemented for ordering any consumables, equipment or any other commodities for development purpose for the transparency of expenditures and audit data. Principal is requested to form a committee of e-tender under governing body for this implementation.

### Actions taken based on the agenda of the previous meeting

1. An awareness rally on Cleanliness was organized by NSS unit III with the objective of Azadi ka Amrit Mahotsav on 10.08.2022. 24 students participated.
2. Campus Cleaning was organized by NSS unit III with the objective of Azadi ka Amrit Mahotsav on 10.08.2022. 24 students participated.
3. Awareness rally on Tiranga organized by NSS unit III with the objective of Har Ghar Tiranga, on 12.08.2022. 17 students participated.
4. Flag distribution program was organized by NSS on 13.08.2022. 17 students participated.
5. An iconic week was celebrated 8-14 august, 2022 by NSS unit. 8 students participated.
6. A survey study was conducted on the use of toilets in the adapted village by NSS unit III with collaboration of SBCC cell on 20.09.2022. 31 students participated.
7. A rally and quiz competition was organized on the NSS day by all the three units of NSS on 24.09.2022. 36 students participated.
8. Cleaning oh homes, puja pandals and surroundings were organized by NSS unit on clean India 2.0 1.10.2022. 18 students participated.
9. A Yoga program was conducted by NSS unit III with the objective of Fit India 3.0 on 19.10.2022. 15 students participated.
10. A Read Preamble online program was organized as National Constitution Day celebration on 26.11.2022. 56 students participated. A Quiz contest program was also organized on that day where 45 students participated.
11. A blood donation camp was organized by NSS unit on 29.11.2022.45 students participated.
12. Awareness rally on AIDS was conducted on Worlds AIDS day on 1.12.2022. 25 students participated.
13. Dr. Tarun Kumar Barik was selected as new IQAC coordinator
14. Dr. Chinmoy Chattopadhyay was elected as new TCS.
15. A MoU was signed between A.M. College and Netaji Subhash Ashram Mahavidyalaya, at Suisa on 17.11.2022.
16. A one day seminar was organized on 'Cyber security' by WEBEL, A.M. College computer center on 07.09.2022 for the soft skill development of students. 42 students participated.
17. Guidance and career counselling cell organized training program by NTTF on 12.08.2022 to 22.08.2022. 40 students participated. One more program of training was conducted by NTTF on 10.12.2022 to 20.12.2022. 32 students participated.

  
COORDINATOR  
IQAC  
A.M. COLLEGE  
JHALDA, PURULIA

IQAC Coordinator





  
S. Sen



  
PRINCIPAL  
CHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL

Principal



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723202

Ref No:

Date:30.03.2023

## NOTICE

An IQAC meeting of the college will be held on 05.04.2023 at 1:30 pm in the staff room. All the members of IQAC are requested to attend the meeting.


### Agenda

1. Discussions on proceeding of last meeting
2. To discuss about the curriculum of NEP-2020
3. Discussions regarding the introduction of new add-on course
4. Discussion regarding the AQAR report.
5. Green initiatives

### Members:

1. Dr. Arup Kanti Konar, (Principal, Chairperson)
2. Dr. Soumitra Sen (Teacher representative, GB)
3. Dr. Tarun Kumar Barik (IQAC coordinator)
4. Dr. Chinmoy Chattopadhyay (Teachers Council Secretary)
5. Mr. Adris Sarkar (University Nominee)
6. All Departmental Heads
7. Smt. Riptika Pal (Librarian)
8. Smt. Shatabdi Poddar (Alumni Member)
9. Dr. Prabodh Kuiry (External Expert, SKBU)
10. Sri Monish Keshri (Industrialist)

  
IQAC Coordinator  
COORDINATOR  
IQAC  
A.M. COLLEGE  
JHALDA, PURULIA

  
Principal

PRINCIPAL  
ACHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL



# Achhruram Memorial College

[AFFILIATED TO SIDHO-KANHO-BIRSHA UNIVERSITY]

NAAC GRADE B (2008)

JHALDA, PURULIA, WEST BENGAL, INDIA, PIN: 723 202

Ref No:

Date:

**Minutes of the proceedings of the meeting of IQAC of the college held on 05.04.2023 at 1:30 pm in the staff room**

The principal took the chair and declared the meeting open.

Item no. 1: Resolution adopted: The agenda and the resolutions of the last meeting was read out and confirmed.

Item no. 2: Resolution adopted: The principal acknowledged that the implementation of NEP-2020 from the next academic session was confirmed and many of our faculties who were the BOS members are actively participated in the seminars for understanding the NEP curriculum.

Item no. 3: Resolution adopted: New add on or certificate-based courses should be added in the curriculum course for the purpose of student's motivation. Principal requested all the departmental heads to organize at least one webinar/seminar in current academic session.

Item no. 4: Resolution adopted: Regarding the AQAR report, coordinator asked the concerned committee to collect the data regarding university assignment, FDP/FIP programs, publications etc. Data must be compiled within June month of this session.

Item no. 5: Resolution adopted: Green initiatives and plantation drives should be taken before the onset of monsoon by green campus committee.

## **Actions taken based on the agenda of the previous meeting**

1. Academic Bank of Credit has been implemented as per the requirement of NEP.
2. A one day seminar on AI and Machine learning was organized by WEBEL – A.M. College computer center on 14.03.2023 to develop soft-skill of students. 48 students participated.
3. A youth employability training program was organized where TCS gave the training participated by 79 students.
4. One more training program was organized where Tech Mahindra company give training on developing skills for students placement to be organized on 3.10.2023 to 08.10.2023.
5. One day training program for the students was organized for mukhosh making technique. Training was given by Payel mukhosh center.

Coordinator

COORDINATOR  
IQAC  
COLLEGE  
PURULIA

S. Sen

Principal

PRINCIPAL  
ACHHRURAM MEMORIAL COLLEGE  
JHALDA, PURULIA  
WEST BENGAL